

Anna Denucci

New Richmond, WI | 715-410-6252 | anna.denucci@snc.edu

OBJECTIVE: To engage in a mission driven environment, build upon the skills I have gained throughout my time at college and expand my knowledge through purposeful work experience

EDUCATION

St. Norbert College, De Pere, WI

Academic Honors Program

Bachelor of Arts in Communication, May 2020

Concentration: Media Studies

Minors: History, Fine Art

Certificate: Spanish

Study Abroad: Cork, Ireland

RELEVANT EXPERIENCE

Intern and Tour Guide, *St. Norbert College Office of Admissions*, De Pere, WI March 2018 – Present

- Assists Office Manager with everyday tasks such as downloading files, putting together materials to finalize applications, and other data entry tasks utilizing ability to multitask and prioritize
- Give tours to potential students and parents using interpersonal skills while providing a comfortable environment to encourage questions
- Help with front desk duties when needed such as answering phones, transferring calls, and welcoming prospective families, checking them in and explaining their individualized visit schedules

Curation Intern, *Neville Public Museum*, Green Bay, WI August 2017 – May 2018, October 2019

- Wrote concise segments for the museum blog, public photo database, and exhibit descriptions, which included information on the pieces of history, descriptions, and the era and culture they represent
- Organized notes, paperwork, and artifacts to assist in the set up and creation of exhibits, such as *200 Years in Brown County* and *Delay of Game*, which was a 2019 winner of the national Award of Excellence
- Volunteered to set up, take down, and assist with tour groups participating in the annual special event Morbid Curiosities, a series of after-hours tours held in October to display artifacts typically not seen by the public

Resident Assistant, *St. Norbert College Residential Education and Housing*, De Pere, WI August 2017 – August 2018

- Developed engaging and educational activities for residence hall and promoted events to encourage participation
- Aided first-years with policy questions, mental health, academic advice, roommate mediation, etc. to help them reach their full potential and enjoy their college experience
- Worked with fellow RAs to provide a safe and comfortable environment for residents and fellow students through innovative programs held twice every month and open dialogue about resources, rules, and opportunities

Bookseller and Customer Support, *Barnes and Noble*, Green Bay, WI October 2016 – April 2017

- Cashiered and asked customers about their experience while also letting them know about different offers and promotions available
- Provided customer service such as answering phones, finding and holding books for customers, putting together online orders, providing title recommendations and answering questions
- Cleaned and tidied up the store while providing customer service and working on small display projects

OTHER EXPERIENCE

Honors Torch Leader, *St. Norbert College Honors Program*, De Pere, WI Fall 2017, August 2019- Present

- Presents content that assists incoming honors students with the transition to college in weekly meetings
- Provides knowledge about the school and produce an open environment for questions

One Wisconsin Volleyball Coach, *One Wisconsin VBC*, Green Bay, WI November 2019- Present

- Direct practice and drills, team bonding events, and game day situations concisely for participants to understand
- Encourage making goals and goal achievement, positive mentalities and provide an environment conducive to learning, coaching, and enjoyment while playing the game
- Communicate with parents weekly via email in regards to updates on tournament schedules, drills the team will work on throughout the week, and summarizing events of the previous week

Events and Marketing Intern, *Definitely De Pere*, De Pere, WI

August 2019 – December 2019

- Created weekly content and promotional marketing for Definitely De Pere events on Instagram as well as a weekly newsletter sent to subscribers highlighting local business events and promotions
- Updated company website pages, events calendar, and Facebook posts
- Coordinated with businesses to confirm participation in events and assisted in set up and running of events

JV2 Volleyball Coach, *West De Pere High School*, De Pere, WI

May 2018 – October 2018

- Directed practice and drills, team bonding events, and game day situations for first year high school volleyball players
- Encouraged team members to make and reach goals, fostering positive mentalities on and off the court
- Coordinated with other coaches, parents, school staff, and students to make tournaments, fundraisers, and other events successful

INVOLVEMENT

Zambia Project, *Member* (2016-Present), St. Norbert College, De Pere, WI

Secretary (2019-2020)

- Keep weekly meeting minutes, send out weekly reminders and organize the group calendar
- Promote and engage in group fundraisers with local businesses, apparel sales and the annual World of Hope Gala

Co-President (2017-2019)

- Organized events and fundraising activities, relying on multitasking and organizational skills
- Facilitated collaborative meetings with group members to initiate a creative and respectful environment
- Traveled to Zambia to meet with the ZOCS organization and see the impact of our fundraising

Alpha Xi Delta, *Member* (2017-Present), St. Norbert College, De Pere, WI

New Member Orientation Director (2019)

- Worked with new women to bond with the rest of the group by having weekly meetings, setting up group activities such as an ice cream social and pairing them with older member mentors
- Explained the history of the sorority and the foundations upon which it was built, especially focusing on group empowerment and the moral standards we all try to uphold within the group

Member Development VP (2018)

- Coordinated service and education projects for sisters to participate in, including making holiday cards for the Pediatric Unit at St. Vincent's, cleaning up after campus events, and going to educational lectures
- Created and ran a retreat centered on sisterhood bonding, service and affirmation of each other and body image
- Brainstormed within the executive board to solve problems, providing solutions that upheld group standards

SNC Times Newspaper, *Member* (January 2018- Present), St. Norbert College, De Pere, WI

Features Editor (January 2020 – Present)

- Actively communicate with other features columnists to brainstorm article ideas and then edit the finished product
- Format articles into the InDesign program, redesigning the layout to fit pictures and content in preparation for print

Columnist (2018 – Present)

- Write about events and groups on campus to promote campus involvement and student life at St. Norbert College
- Set up and prepare interviews as well as provide original photographs for stories and articles written

Dance Marathon, *Member* (2017-2019)

- Fundraised throughout the year to reach the final total of over \$76,000 for the Children's Hospital of Wisconsin
- Prepared an interactive hallway for the yearly Dance Marathon event to celebrate children and their families who were or are patients at Children's Hospital of Wisconsin

Discoveries International, *Member* (2016-2017)

- Assisted in planning of marketing events and opportunities that the group would partake in
- Volunteered weekly in the store, organized merchandise and promoted the nonprofit fair trade mission to customers

AWARDS

- Academic Dean's List (five consecutive semesters)
- St. Norbert Distinguished Trustee Scholar for Academics
- Second Place Award for the Juried Student Art Show (Spring 2017)