

Lucca Kenyon

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Education

St. Norbert College in De Pere, WI.

Graduating May 2022

Major in Communication and Media Studies.

- Cumulative GPA: 3.89
- Dean's List 2018, 2019, 2020, 2021.
- Certificate: Spanish

Proficient Skills:

- **Marketing:** Ability to identify, gather, analyze and evaluate areas of opportunity to improve business.
- **Interpersonal Communication:** Demonstrated ability to communicate effectively both individually and as a team player.
- **Organization:** Experience in coordinating schedules and events.
- **Event Planning:** Took initiative to create new events for St. Norbert College.
- **Photoshop:** Proficiency designing posters for events and fundraising skills.

Work Experience

- **St. Norbert College**, De Pere, Wisconsin May 2019- Present
 - *Tour Guide*
 - Greet families as they arrive on campus in order to create a welcoming atmosphere.
 - Inform prospective students about the college's educational opportunities in order to empower their future decisions and guide them in their academic goals. Assist with office work and front desk tasks.
- **Studio 1212 Café and Wine Bar**, Green Bay, Wisconsin September 2020- Present
 - *Server*
 - Serve guests and attend to their needs in a timely fashion so that all their needs are met.
- **Crystal Woods Golf Club**, Crystal Lake, Illinois June 2021- August 2021
 - *Inventory Assistant & Swing King Representative*
 - Evaluated inventory on a weekly basis, maintained on-going spreadsheet, and ensured stock was available to keep the golf course running efficiently.
 - Participated in fundraising as a representative for Make a Wish Foundation so that children with childhood cancer can have their wishes granted.
- **Bunker Hill Charities**, Woodstock, Illinois May 2019- August 2020
 - *Intern*
 - Ensured that guests were provided with the best service possible. Assisted in events such as the Steven Tyler Concert. Maintained inventory throughout the peak season and utilized Excel for efficiency.

Leadership Experience:

- **Biking for Babies**, Located Remotely September 2020- Present
 - *Public Relations Assistant & Social Media*
 - Identified, contacted, and secured various media platforms to further promote the mission and advertising of Biking for Babies in order to project funds.
 - Hosted and organized a fundraising event that raised \$6,754 .
- **Old St. Joe's Parish**, De Pere, Wisconsin May 2020- Present
 - *Parish Pastoral Co-Chair*
 - Plan the agenda and assist in meetings to ensure all meetings are efficient.
- **Best Buddies International**, De Pere, Wisconsin August 2019- Present
 - *Peer Buddy and Event Planner*
 - Organization that puts on events and creates friendships for individuals with disabilities.
 - Planned yearlong events on the E-board as the Event Planner for two semesters.
- **Women's Golf Team**, De Pere, Wisconsin August 2018- Present
 - *Captain.*
 - 4- year Varsity Athlete
 - 2020, 2021, 2022 Team Captain.
 - Scholar Athlete 2021