

ALLISON ENGELS

allisonengels1@gmail.com | (920) 734 - 2801 | [linkedin.com/in/allison-engels-aa7668262](https://www.linkedin.com/in/allison-engels-aa7668262)

EDUCATION

St. Norbert College, De Pere WI

Bachelor of Communication and Media Studies, May 2023

Concentration: Communication

EMPLOYMENT HISTORY

Leadership Development Student Coordinator - Greek and Social Life

St. Norbert College: 2022 - May 2023

- Responsible for planning, organizing, and executing “Spring Fling Week” for over 500 student participants.
- Manages communication and meetings with 14 campus groups as well as campus officials.
- Oversaw the Spring Fling Representatives of campus groups which consisted of 20 people.
- Design and present a 2-hour New Member Orientation for students joining Greek and Social Life.
- Responsible for organizing the selection committee and awarding the Educator of the Year Award for St. Norbert College.
- Assisted the Center for Student Engagement Office of Student Inclusion and Belonging with customer service, front desk tasks, and office support.

Playground Coordinator

City of Appleton: 2021 - 2022

- Responsible for planning, organizing, scheduling, coordinating, and implementing recreational activities and classes related to the summer playground program at 14 city parks consisting of about 1,000 children ages 6 - 13.
- Responsible for recruiting, training, supervising, and evaluating 35 seasonal staff and over 60 volunteers.
- Evaluated risk management concerns related to all parks programming to ensure safe, clean, and attractive facilities for participants.
- Compiled payroll information and entered it into the payroll system.
- Collaborated with community partners to maximize programming opportunities.

Behavioral Treatment Technician

Milestones Behavioral Pediatrics: 2022

- Responsible for implementing direct Applied Behavior Analysis programming to children diagnosed with Autism Spectrum Disorder or other developmental delays.
- Followed written programs and behavior support plans, generalized and maintained skills, and conducted extra learning opportunities.
- Provide individualized support for 10 students with Autism Spectrum Disorder.
- Collaborated with a Board Certified Behavior Analyst to develop and implement care plans for students.

LEADERSHIP

Alpha Xi Delta Sorority, Iota Lambda Chapter

President - 2022, Vice President - 2021, Membership Vice President - 2020

- Directed, designed, and facilitated weekly meetings with over 30 women and 9 executive council members.
- Consulted and collaborated with a national Panhellenic organization to implement new policies.
- Implemented the risk management program and led all officers on the team involved with internal chapter operations.
- Coordinated the chapter’s member recruitment program and guided the membership team.
- Helped resolve conflicts between members that encouraged self-reflection and compromise to ensure members felt supported.

Party.O

Student Coordinator: 2022 - 2023

- Responsible for planning and hosting monthly campus-wide alcohol-free events for St. Norbert College students.
- Worked directly with the Office of Counseling and Psychological Services to optimize campus events.

Order of Omega

Member - 2023

- Greek leadership honor society for members of Fraternity & Sorority organizations.