

Jenna Schueller

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OBJECTIVE

Motivated and hardworking senior at St. Norbert College earning a bachelor's degree in Communication / Media Studies

EDUCATION

St. Norbert College, De Pere, WI
Expected graduation December 2023
Bachelor's Degree of Arts
Communication/Media Studies Emphasis in Media
Dean's List: Fall 2020-Present, GPA 3.7

WORK EXPERIENCE

Engagement Center Ambassador and Manager • St. Norbert College • April 2021 – Present

- Communicate effectively in phone conversation with fellow students and alumni to earn gifts towards the college.
- Collaborates with fellow coworkers on daily projects and to achieve our daily goal.

Custodian/School support • Divine Savior Catholic School • August 2016 – Present

- Maintain appearance of school by cleaning classrooms/bathrooms, garbage removal, mopping, waxing floors.
- Assist teachers in their 3K-4K classrooms on actives with on average 15 students.

Food Server • Steerage Dining Saloon • May 2022 – Present

- Greets and serves customers in a comfortable atmosphere.

Intern at De Pere Christian Outreach • September 2022 – December 2022

- Markets the store on social media platforms and helps assist with their first annual Fall Fashion Show.

VOLUNTEER EXPERIENCE OR LEADERSHIP

Leadership

- Received Exemplary Leadership Award at St. Norbert College 2021
- Recruitment Chair of Dance Marathon

Mission Trips

- Helped paint fences, build church pews – Nashville, TN 2016
- Worked with disabled children, assisted in daily routine and activities, building strong friendships – Cincinnati, OH 2017

Vacation Bible School Leader 2015 - 2019

- Organized and managed outdoor activities
- Assisted in kitchen – served lunch and cleaned

SKILLS

Language Skills:

Spanish – Speaking (Basic)
Reading – (Basic)
Writing – (Basic)

Computer Skills:

Adobe Photoshop
Canva
Google Suite
60+ WPM Typing

Communication Skills:

Lector / Public Speaking