

Lydia Albrecht

lr.albrecht15@gmail.com - (920) 288-7233

Summary

Graduating from St. Norbert College in May of 2023 majoring in Communication with an emphasis in Media Studies with a strong Business Administrative background. Looking for a position to merge my strengths in teamwork, sports knowledge, physical fitness/health, marketing, and sales.

Education

St. Norbert College, De Pere, WI

Graduation: May 2023

Bachelor of Arts

Major: Communications with an emphasis on media studies

Related Coursework

Marketing Concepts and Issues, Micro/Macroeconomics, Statistics, Human Resources, Business Ethics, Intro to Organizational Behavior, Business Statistics, Business, and Professional Speaking, Business Law, Technology at Work, Small Group Communication, Principles of Mass Communication, Communication Research Methods, Mass Communication Theory

Activities

NCAA Division III Track & Field Athlete, St. Norbert College

- Participated on St. Norbert College Women's Track & Field Team for four years
- Gained strong leadership, organizational, multitasking, and dedication skills
- Won two outdoor conference championships

Work Experience

Tanners Bar & Grill, *Bartender*

July 2022-Present

- Positive team player, that supports others in obtaining team goals
- Excellent customer service and extensive knowledge of restaurant regulations regarding sanitation, stocking, organization, safety, and cleanliness
- Managed bar in a 400-seat restaurant including managing cash/credit transactions in a fast-paced environment

Fox River Kayaking Company, *Manager & Tour Guide*
2022

May 2022-July

- Managed schedules for approximately ten employees
- Scheduled and created social media posts (Facebook, Instagram, and Tik-Tok)
- Communicated efficiently with clients to help give the best kayaking experience possible
- Connected with clients about the experience they had with the company, and their adventure

ProAmpac, Wrightstown, *Rewind Assistant (Seasonal)*

June 2019-January 2022

- Supplied packaging materials to the line as required to ensure efficient operation
- Inspected finished product from the line for labeling and proper core placement
- Safely assisted the operator in product changeovers
- Responsible for packaging materials and cutting cores
- Assisted an operator with mechanical disruptions, including web breaks
- Maintained all area housekeeping standards
- Communicated effectively on team projects

Skills

Microsoft: Office, Excel, Teams, PowerPoint

Google: Docs, Slides, Sheets, Meet

Other Computer Programs: Canva, WeVideo, iMovie, Photoshop, Facebook Meta

Photography